

DROP OFF & COLLECTON POINTS

IMPORTANT INFORMATION

Collecting your child from school at the end of the day

Nursery and Lower Kindergarten will be collected from the doors they enter in the morning.

KS1 and KS2

On entry into the school grounds please remain on the Tennyson Road side of the playground and try to group with your class. **Do not** approach your class as they exit the building and while they are lining up. The class teacher will pass your child to you on recognition of you. **You must not gather around the lines as the children are waiting.** You should not engage in conversation with the teacher when he/she still has children in their charge. Please keep all siblings with you and do not allow them to run up to their brother or sister, or run around the playground. Children must not climb on the climbing frame. Please leave the playground when you have collected your child. The gates will be closed 10 minutes after your collecting time.

Please respect our rules and guidance provided as it is in the interest of safety and protection of your child. Thank you for your cooperation.

*** Friday collection details are show in red.**

3.10 (3.00)	Nursery	Nursery door (1)
3.10 (3.00)	LKG L/M	Classroom door
3.10 (3.00)	LKG K	Side Entrance by decking (5)
3.20 (3.10)	Transition M/R	Playground
3.45 (3.15)	Prep	Playground
3.15 (3.05)	UKG M	Playground
3.15 (3.05)	UKG C/S	Playground
3.20 (3.10)	Transition M	Playground
3.45 (3.15)	Lower Remove	Playground
3.45 (3.15)	Remove	Playground
3.45 (3.15)	L. Prep	Playground

Drop Off Points

Nursery Classes	Nursery Door (1)
LKG LM	Classroom Door
LKG K	Side Entrance by decking (5)
All other Classes	Side Entrance (Tennyson Road)

