



Parent Online and Social Media Acceptable Use Rules Goodwyn School

Dear Parents,

Please read and keep this document in a safe place at home. It is your copy of the Parents Online Acceptable Internet and Social Media Use. Please confirm your agreement to the below by completing and signing agreement two of the [Acceptable Online, Social Media Agreements](#).

Goodwyn School regularly reviews and updates all Acceptable Use documents to ensure that they are consistent with the school Online Safety and Safeguarding Policies. We attempt to ensure that all pupils have good access to digital technologies to support their teaching and learning and we expect all our pupils to agree to be responsible users to help keep everyone safe and to be fair to others.

I will ensure they follow the guidelines set out in the Acceptable Internet Use for Pupils Agreement.

I understand that the school takes any inappropriate behaviour seriously and will respond to observed or reported inappropriate or unsafe behaviour.

Internet and IT

I understand that the school will use a range of content filtering, setting and monitoring software for:

- the Internet at school
- approved applications e.g. Microsoft Office, Purple Mash
- the school's chosen email system
- IT facilities and equipment at the school.

I accept that ultimately the school cannot be held responsible for the nature and content of materials accessed through the Internet and mobile technologies, but I understand that the school takes every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials.

When not in school, I will ensure that my child switches off devices at a suitable time and is supervised when using them.

Social networking and media sites

- I understand that the school has a clear policy on "The use of social networking and media sites" and I support this.
- I will not take and then share online, photographs, videos etc., about other children (or staff) at school events, without permission.
- I understand that most chat groups are for children aged 13+ and I should monitor group chats to check that they are appropriate
- I will support the school by promoting safe and responsible use of the Internet, online services and digital technology at home. I will inform the school if I have any concerns.
- I will ensure that my child switches off devices at a suitable time and is supervised when using them

The use of social networking and online media

This school asks its whole community to promote the 3 Commons Approach to online behaviour:

- Common courtesy
- Common decency
- Common sense

How do we show common courtesy online?

- We ask someone's permission before uploading photographs, videos or any other information about them online.
- We do not write or upload 'off-hand', hurtful, rude or derogatory comments and materials. To do so is disrespectful and may upset, distress, bully or harass.

How do we show common decency online?

- We do not post comments that can be considered as being **intimidating, racist, sexist, homophobic or defamatory. This is online-bullying** and may be harassment or libel.
- When such comments exist online, we do not forward such emails, tweets, videos, etc. By creating or forwarding such materials we are all liable under the law.

How do we show common sense online?

- We think before we click.
- We think before we upload comments, photographs and videos.
- We think before we download or forward any materials.
- We think carefully about what information we share with others online, and we check where it is saved and check our privacy settings.
- We make sure we understand changes in use of any web sites we use.
- We block harassing communications and report any abuse.

Any actions online that impact on the school and can potentially lower the school's (or someone in the school) reputation in some way or are deemed as being inappropriate will be responded to.

In the event that any member of staff, student or parent/carer is found to be posting libellous or inflammatory comments on Facebook or other social network sites, they will be reported to the appropriate 'report abuse' section of the network site.

(All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report contact or activity which breaches this.)

In serious cases we will also consider legal options to deal with any such misuse.

The whole school community is reminded of the CEOP (Child Exploitation and Online Protection) process for reporting abuse: thinkuknow.co.uk/parents/

Use of Video Conferencing for remote learning (if required)

- I will not forward meeting links and invites to others.
- I will ensure my child has the appropriate access to a suitable device to join video calls i.e. the filtering levels are age appropriate.
- I will ensure my child joins any video call from an appropriate location: no bedrooms or bathrooms and with no inappropriate objects or imagery in view and that they are suitably dressed for the video call e.g. no pyjamas or swimwear etc.
- I understand that live video lessons will be recorded for training and safeguarding purposes which may include the images of parents / guardians supporting, particularly younger, children during the lesson.
- I will ensure that a responsible adult is available to help them join the video call and within hearing distance during the call.
- I will ensure that when attending live lessons my child will not bring a mobile phone to the lesson.
- I will ensure they follow the guidelines set out in the updated Acceptable Internet Use for Pupils Agreement.
- I understand that the school takes any inappropriate behaviour seriously and will respond to observed or reported inappropriate or unsafe behaviour.